

APPOINTMENTS TO LICENSING HEARING SUB-COMMITTEES

Licensing Committee – 26 June 2014

Report of Chief Officer Legal and Governance

Status: For Decision

Key Decision: No

Portfolio Holder Cllr. Ms Lowe

Contact Officer(s) Vanessa Etheridge Ext. 7199

Recommendation to Licensing Committee: That the memberships of the Licensing Sub-Committees as set out in paragraph 6 below be approved.

Reason for recommendation: to comply with Part 8 of the Constitution.

Introduction and Background

- 1 Since 21 May 2009 the Committee has adopted emerging best practice in arranging the Licensing Committee into fixed pools of 3 Members who can be appointed, when necessary, for hearings. This arrangement is set out in the Committee's terms of reference.
- 2 Although the Committee is allotted into these groups of 3, any Member of the Committee is allowed to act as a substitute for any other. Substitutions are the responsibility of the Members concerned and should be notified to the Democratic Services Team at least one hour prior to the hearing.
- 3 At its meeting held on 26 June 2013 the Committee indicated that one additional Member should be put on "standby" for each Hearing in case a substitute is needed at relatively short notice. For administrative purposes this Member was to be selected informally by the Democratic Services Team.
- 4 The process has an aim of stressing that Members of the Committee sit on preferably an approximately equal number of hearings across the municipal year.

Proposed Memberships

- 5 The proposed memberships for the Sub-Committees are set out below:

Sub-Committee A – Cllrs. Mrs Ayres, Clark and Walshe

Sub-Committee B – Cllrs. Davison, Mrs Parkin and Raikes

Sub-Committee C – Cllrs. Ayres, Mrs George and Orridge

Sub-Committee D – Cllrs. Abraham, Bosley and Cooke

Cllr. Mrs Morris to be a floating Member

Any member of the Licensing Committee may act as a substitute on any of the Licensing Sub-Committees. However the Democratic Services Team would aim to select a Member to act as reserve attendee for each hearing in case of non-attendance.

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement

The recommendation is in line with best practice and is to comply with the Committee's terms of reference

Equality Impacts

Consideration of impacts under the Public Sector Equality Duty:		
Question	Answer	Explanation / Evidence
a. Does the decision being made or recommended through this paper have potential to disadvantage or discriminate against different groups in the community?	No	
b. Does the decision being made or recommended through this paper have the potential to promote equality of opportunity?	No	
c. What steps can be taken to mitigate, reduce, avoid or minimise the impacts identified above?		

Background Papers:

[Previous reports to Committee and Annual Council papers](#)

Christine Nuttall
Chief Officer for Legal and Governance